

**** Important Notice - Please Read ****

After January 14, 2019, the Southeast Region Permit Office will no longer include a blank paper application with the renewal letter notification. See FB18-089: Federal Permit Renewal Changes for additional details by visiting this website:

<https://go.usa.gov/xEdQP>

Renewal Options:

1. [Renew Online - Fast, Convenient, & Pay Online \(Preferred\)](#)

If your renewal letter includes an invitation code or you already have an online account, you are eligible to renew online.

2. [Download a paper application from our website and submit by mail](#)

Visit our website (<http://go.usa.gov/xPxt2>) and download a Federal Permit Application for Vessels Fishing in the Exclusive Economic Zone (EEZ)

3. [Request application from Permits Office and submit by mail](#)

Call the Permits Office (877-376-4877) Mon. - Fri. 8:00 am to 4:30 pm, excluding federal holidays, to request an application. We are closed daily from 12:00 pm to 1:00 pm.

Reminders:



Vessels

- Provide all required supporting documents via the online system, fax, or mail
 - Proof of vessel ownership (State Registration or USCG Documentation)
 - Small Business Certification
 - Attached to the email confirmation you will receive after your submit your online application.
 - Included in the paper application (Section 12)
 - Payment (Pay.gov online or check or money order by mail)
 - Sign application (paper only)

- Ensure any reporting requirements listed in the renewal letter are resolved:
 - You can call the SEFSC Logbook Office at (305) 361-4581
 - Gulf of Mexico shrimp permit holders can visit <http://go.usa.gov/xPFPd> for more information.