To assure national uniformity in the application Product Registration within Seafood Inspection Services Portal (SISP) and subsequent completion and issuance of USDC Seafood Inspection Program (SIP) export health certificates.
DATES TO REMEMBER

- Product Registration will release in the Seafood Inspection Services Portal SISP on February 6, 2019.

- Intent To Export will sundown on July 1, 2019. Intent to Export product may be registered in SISP prior to July 1, 2019. Product remaining in Intent to Export will no longer be eligible for certification on July 1, 2019.
OBJECTIVES

01 How to Register Product

02 How to obtain certificates from Registered Product

03 How Registered Product History and Tracking Function
Log in to SISP using existing credentials

https://seafoodinspection.nmfs.noaa.gov/customer/customerlogin.html
COMMUNICATION SCREEN

Your SIP Account
THU, OCT 19, 2017
C - INTEGRATION DOMESTIC SIP COMPANY 5
120 GREY DR, SUITE 120
GAITHERSBURG, MD 20874
SISP Vendor ID: 202104

Home
Request a Certificate
Register Product
Request an Inspection
My Requests
Manage Locations
Manage Consignees
View Invoices & Payments
Manage Users
Change Password
Log Out

Warning - due to security reasons, you will be automatically logged out after 30 minutes of inactivity. Activity is when you change screens. Entering data is not considered activity. Please save your work.

PRODUCT REGISTRATION

Request Name:
Product Registration Test

Inspection Office:
Northeast - Northeast Inspection Office (NH, VT, Northern MA)

Comments to Seafood Personnel:
I love this new SISP feature!

Cancel Registration
Save & Continue
The Product Registration feature is found in the left hand menu.

“Register Product”
The attestation declares that the registration meets both requirements:

- Eligible product
  U.S. wild-caught fishery products are eligible to be certified using the Product Registration process

- Eligible user
  NOAA Approved Establishments with QMP
DESCRIPTION OF FISHERY PRODUCTS

Product information is added, similar to current certificate request workflow

- Drop downs
- Weight in KG
- Up to 20 products may be registered in a single registration event

- Save and continue once all products have been added
- Reuse values is not available
The summary page allows for editing

Submit

- Date of submission of a registration corresponds to the date of any subsequent export certification
A final attestation is made at the time of submission.
Recap

01 How to register products

02 How to obtain certification for registered product
HOW TO OBTAIN CERTIFICATE FROM REGISTERED PRODUCT

“Request a Certificate” from the left hand menu

- Will this request use previously registered products?

YES leads to workflow designed to issue certification based off registered product

NO leads to existing certification workflow
DESCRIPTION OF FISHERY PRODUCTS

Access previously registered product via

1) Drop down of users registrations

2) Entering the ID number of a registration that has been shared with you

Drop down fields will contain the information from the registration selected.

Multiple registered products can be added to one cert

NOTE: Starting January 1, 2017, the HS Code tables have been revised. Please ensure the correct HS code matches your product. For a complete list of HS Codes, CLICK HERE
DETAIL OF POUNDAGE DURING CERTIFICATE REQUEST

- When entering the details of EACH product you will see the available weight for certification.
- Kilogram or Pound may be selected at time of certification
LOCATION OF PRODUCT AT TIME OF CERTIFICATION

Provide specific location details along with check box for Free Trade Zone or Bonded Cold Storage
Recap

01 How to register products

02 How to obtain certification for registered product

03 Registered product history and tracking
On the left hand menu, select the “My Requests” to display the drop down options including “Registered Products”
FEATURES OF THE PRODUCT REGISTRATION PAGE

1) ID number
2) Date the registration was submitted
3) Current status of registration
4) Poundage listing of original and available
HOW TO ACCESS HISTORY PAGE

- From the summary page you may select “View History”
- From the my registrations page you may click on red ID number.
Certificate History documents each certificate issued off of the original poundage.

### Product Registration History

<table>
<thead>
<tr>
<th>Change Date</th>
<th>Old Value</th>
<th>New Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>No data available in table</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Showing 0 to 0 of 0 entries

### Registered Product History

<table>
<thead>
<tr>
<th>Change Date</th>
<th>Product(s)</th>
<th>Old Value</th>
<th>New Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>No data available in table</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Showing 0 to 0 of 0 entries

### Certificate History

<table>
<thead>
<tr>
<th>Certificate Date</th>
<th>Certificate Number</th>
<th>Product(s)</th>
<th>Net Weight</th>
<th>Remaining Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/17/2018</td>
<td>AU.7777.48359.18</td>
<td>POLLOCK PACIFIC</td>
<td>500.00 kg</td>
<td>500.00 kg</td>
</tr>
</tbody>
</table>
ADDITIONAL POINTS OF INTEREST

- Certificates are dated the date of submission of the Product Registration

- SISP manages poundage

- Owners may share their registrations with Freight Forwarders
Any Questions?
Jenny.Stephenson@noaa.gov