

NATIONAL MARINE FISHERIES SERVICE PROCEDURE 01-123-03

Effective on: March 18, 1996

To be reviewed on: November 2023

Fisheries Management

Policy on Regulatory Processes, 01-123

Inclusion of Addresses in the Code of Federal Regulations

NOTICE: This publication is available at: <https://www.fisheries.noaa.gov/national/laws-and-policies/policy-directive-system>

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SUMMARY OF REVISIONS:

Renewed with reformatting to conform to the Policy Directive System guidelines in November 2018. This initial directive was put into effect on March 18, 1996 and was previously numbered 30-102-09.

Signed _____

Alan Risenhoover

Director, Office of Sustainable Fisheries

_____ Date

I. Introduction

This procedure provides guidance to drafters and reviewers for the efficient inclusion of titles and addresses when writing regulations under the Magnuson-Stevens Fishery Conservation and Management Act in the Code of Federal Regulations (CFR).

II. Objective

Specific names, addresses, telephone numbers, fax numbers, and similar information should be eliminated from the CFR to the extent possible in order to minimize the need to amend regulatory text to reflect changes in this information, to reduce the cost to modify the CFR, and to standardize NMFS regulations. When titles and addresses of NMFS offices are necessary, they should appear in a single place in the CFR for easy reference.

III. Guidance

A. Placement of Addresses.

A.1. The only place in the Magnuson-Stevens Act regulations that addresses should appear is in 50 CFR part 600. The terms “Regional Administrator,” “Science and Research Director,” and “Coast Guard Commander” will appear in the definition section, § 600.10, and addresses will be listed in Table 1 to § 600.502.

A.2. The titles and addresses for international regulations should appear in 50 CFR 300.2.

A.3. For other regulations, the CFR should include only addresses that are necessary and they should appear in a single place in the regulations.

B. Authorities and Responsibilities. This procedure establishes the following roles and responsibilities:

B.1. The document drafter is responsible for ensuring the information is accurate in Table 1 in § 600.502 and will send nmfs.regs@noaa.gov a notification when updates are necessary.

B.2. The Regulations Unit will draft rules to update or make technical changes to the CFR when necessary.